



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

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Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

May 20, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: APPROPRIATION ADJUSTMENT
PUBLIC WORKS INTERNAL SERVICE FUND
FIXED ASSET-EQUIPMENT
(ALL SUPERVISORIAL DISTRICTS)
(4 VOTES)**

SUBJECT

This action is to approve an appropriation increase to fund the purchase of one excavator with bucket and mower attachments at a total cost of \$460,000.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve an appropriation increase to fund the purchase of an unbudgeted fixed asset in the Public Works Internal Service Fund.
2. As required by County policy for items over \$250,000, approve the Department of Public Works to acquire one excavator at a total cost of \$460,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to enable the Department of Public Works (Public Works) to purchase one excavator with bucket and mower attachments. In addition, on October 16, 2001, your Board adopted a policy whereby departments are required to obtain your Board's approval to purchase or finance equipment with a unit cost of \$250,000 or greater prior to submitting their requisitions to the Purchasing Division of the Internal Services Department.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we provide Service Excellence (Goal 1), Organizational Effectiveness (Goal 3), Fiscal Responsibility (Goal 4), and Children and Families' Well-Being (Goal 5). Use of the equipment will enable Public Works to better manage our workload, and thereby, provide responsive services to our clients.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund. This fixed asset, totaling \$460,000, is to be purchased through the Public Works Internal Service Fund. Funding sources to the Internal Service Fund will be financed with a residual equity transfer of \$460,000 from the Flood Control District (B07) Fund.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The need for the excavator is due to the lack of rain in the last two years, which has increased the threat of West Nile virus in standing water in Public Works' channels and changes in environmental regulations that affected the way Public Works performs its maintenance operations, primarily debris basin mowing. The cost of the excavator is approximately \$460,000. Public Works has already incurred approximately \$500,000 in excavator rental fees for the first quarter of the fiscal year and expects to incur similar routine and emergency work in future years. The excavator is the preferred and most effective equipment used to perform these operations.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378(b)(4) of the California Environmental Quality Act (CEQA) Guidelines, approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of CEQA.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Not Applicable.

The Honorable Board of Supervisors
May 20, 2008
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CONCLUSION

Please return two adopted copies of this letter and the Budget Adjustment to the Department of Public Works, Budget/Fund Management Division.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DDE
MB:mk

Attachment (1)

c: County Counsel
Department of Public Works (Flood Maintenance)

REQUEST FOR APPROPRIATION ADJUSTMENT
DEPARTMENT OF PUBLIC WORKS

NO. 690

March 26, 2008

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO
 ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR

ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FISCAL YEAR 2007-08
4-VOTE BUDGET ADJUSTMENT

SOURCESUSES

PW-Flood Control District Fund

B07-PW-3306

Appropriation for Contingencies-Cancelled Com. **\$460,000**

Decrease Appropriation for Contingencies

PW-Flood Control District Fund

B07-PW-6625-47000

Residual Equity Transfers Out **\$460,000**

Increase Appropriation

PW-Internal Service Fund

B04-PW-97-9927-47000

Residual Equity Transfers In **\$460,000**

Increase Revenue

PW-Internal Service Fund

B04-PW-6030-47000

Fixed Assets Equipment **\$460,000**

Increase Appropriation

TOTAL

\$920,000**\$920,000**JUSTIFICATION

This appropriation adjustment is needed to purchase a ~~Excavator~~ Excavator to comply with environmental regulations in debris basin mowing to reduce the threat of West Nile Virus in our flood control channels.

ADOPTED
 BOARD OF SUPERVISORS
 COUNTY OF LOS ANGELES

33

MAY 20 2008

(Control No. 08-25)

DEAN D. EFSTATHIOU, Acting Director

CHIEF EXECUTIVE OFFICER'S REPORT

Sachi A. Hamai
SACHI A. HAMAI
 EXECUTIVE OFFICER

REFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR---

ACTION

APPROVED AS REQUESTED

AS REVISED

RECOMMENDATION

4-17-08

PSA for R.F.
CHIEF EXECUTIVE OFFICERAUDITOR CONTROLLER BY *Karen Shikuma*APPROVED (AS REVISED):
BOARD OF SUPERVISORSNO. **207**

April 15, 2008

BY

DEPUTY COUNTY CLERK

33 of MAY 20 2008